



Step-by-Step Visa Guide India

The information below is correct as of April 2026. For the most up-to-date information, please visit [Embassy of India, Dublin, Ireland](#).

Student Visa Requirements

In order to study abroad in India, a student visa is required.

Step 1: Filling up of Online Application Form

- Application to be filled using the website [here](#)
- Complete form carefully and ensure that entries like passport no, name, date of birth etc. Are correct.
- Take a printout of the completed form.
- Pay visa fee (if applicable)

Step 2: Submission of Application and Documents to Embassy

- Submit the following documents either at the Embassy or send by post to Embassy of India, 69 Merrion Road, Ballsbridge, Dublin 4, Ireland
- The above printed application form
- The fee must be paid (if applicable)
- One passport sized photograph with a white background.
- Passport of the applicant.
- Letter of admission from FLAME University (stating course name, duration, fees charged including board and lodging).
- Document showing financial support for the tuition fee and stay in India (bank statement).
- Proof of residence in Ireland e.g. utility bill or bank statement (for non – Irish passport holders).



- Copy of Irish Residence Permit (IRP) card (for non- Irish passport holders, where applicable).

Important:

- Before applying to the Embassy, please ensure that all the above documents and appropriate fees have been attached to the application.
- To receive the passport by post, applicants are required to provide a self-addressed registered envelope for Embassy to return the documents after processing.
- Acceptance of visa application does not automatically guarantee a grant of a visa. The visa application may be accepted, modified, and refused by the Embassy in its full right. Decision of the Embassy of India, Dublin in the matter shall be final.

Processing times:

- Each visa application is processed individually by the Embassy. As a result, processing times may vary and can take up to 20 working days (or more).
- For some Temporary Residence categories, processing may take Longer.
- Any missing documentation will cause a delay to visa processing. It is best to apply for your visa as soon as possible.

Step 3: Visa Collection Procedure

- Visa can be collected by the applicant at the Indian Embassy in Dublin.
- You must book an appointment to collect visa. [book appointment here](#)
- **Document collection time: Monday to Friday between 4:00pm to 5:00pm (Except holidays).**
- For any further query please Email at: [cons\[dot\]dublin\[at\]mea\[dot\]gov\[dot\]in](mailto:cons[dot]dublin[at]mea[dot]gov[dot]in).
- [Holidays](#)



Please book your prior appointment at <https://embassyofindia-dublin-1.youcanbook.me/> for collection of documents from the counter for any consular services at the Embassy.

Visa Application Checklist

- Receive an **Acceptance Letter** from FLAME University
- Gather all Required **Documents**
- Complete the **Visa Application Form** online
- Pay the **Visa Fee (if applicable)** and obtain a receipt
- Send all documents to the Indian Embassy
- Schedule your Visa appointment for collection (if required)
- Wait for Visa Processing** (3-8 weeks)
- Collect Your Visa** and check details before departure

For more details, visit the [Embassy of India, Dublin, Ireland.](#)

Website.

If you have questions, please contact lisa.folan@universityofgalway.ie