

Updating an Existing 2 Level Course Stream – Specific to the College of Arts UG programmes (only)

- Follow the instructions for updating a New or Existing Course Stream to ‘Create a New version of an existing Stream’, once complete follow the steps below.

There are instructions below on the following:

- How to Add a Subject
- How to add module(s) to a Subject
- How to delete a module from a Subject
- How to Add / Update Course Instance Credits and Tolerance
- How to Add / Update Subject ECTS Credits
- How to Add / Update Requisites for each Subject
- Check Lists

How to Add a Subject

- Click on Modules Tab
- Click on Year of Course
- Click on Add Modules/Subjects to Year X
- Select – Subject
- Enter Code – Search
- Click on Subject and Add

INTENT OF THIS UPDATE
Updates for next academic year

Main Stream Outcomes Course Instance **Modules** PO Delivery Status Log Final

Modules
Assign modules to semesters in this section

Year 1 (Module Count 80)

Year 2 (Module Count 265)

Course Instance Credits 60 (-60) Edit

Subjects

Subject	Type	ECTS Credits	Requisites	Del
Subject: AR2025 Archaeology (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: CL2025 Celtic Civilisation (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: CS2010 Children Studies (Subject)	CORE	10		X
Subject: CC2025 Classics (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: FR2025 French (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: NG2025 Gaelige (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: GR2025 German (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: SP2025 Sociological And Political Studies (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X
Subject: TI2025 Tineolaocht (Subject)	OPTIONAL	25 (-25)	<input checked="" type="checkbox"/>	X

Add Modules/Subjects to Year 2...

Add a New Module/Subject

Select

ADD MODULE/SUBJECT TO

Year #

Type

SEARCH FOR MODULE/SUBJECT

Title

Level ISCED

Valid From

ID Code

ECTS Credits

SEARCH RESULTS

Create New Module...

How to Add Modules to a Subject

- Click on Modules Tab
- Click on Year of Course
- Click on Add Modules/Subjects to Year X
- Select – Module
- Click on Subject menu and select Subject
- Enter Code – Search
- Click on Module and Add and continue this process for each module
- If more than one module is being added, enter module letters, e.g. SH in example below, in the Code field and then select all relevant modules by clicking modules and pressing the CTRL key. Click Add.

Select: Module

ADD MODULE/SUBJECT TO

Year #: 4

Subject: SH3030 Spanish (Subject)

Type: Optional

SEARCH FOR MODULE/SUBJECT

Title: Title

Level: Any

ISCED: Choose a field

Valid From: 2021-22 (01-09-21 – 31-08-22)

Status: Any

ID: ID

Code: sh

ECTS Credits: Any


Search

SEARCH RESULTS

- AIT_PLASH5001 Polymer Materials (AIT) [Approved]
- SH102 Spanish Language I (Beginners) [Approved]
- SH102 Spanish Language I (Beginners) [Draft]
- SH107 Introduction To Spanish Speaking World [Approved]
- SH110 Business Spanish [Approved]
- SH1100 Intensive Beginners Spanish Language and Culture [Approved]
- SH1101 Intermediate Spanish Language and Culture [Approved]
- SH1102 Spanish Language I (Beginners) [Draft]

Cancel Add

reate New Module...

- If you forget to select the subject as above modules can be added to a Subject by clicking on the subject option  and choosing the Subject Code

Module Id	Module Code	Module Title	INFO	Type	ECTS Credits	Requisites
	SH2025	Spanish [Subject]		OPTIONAL	0	
	TI2025	Tíreolaíocht [Subject]		OPTIONAL	25 (-25)	

Semester 1

Add Elective Regulation

Module Id	Module Code	Module Title	INFO	Type	ECTS Credits	Requisites
14083	SH227	SH227 Spanish Language II B [Approved]		OPTIONAL	10	

Add Modules/Subjects to Year 2..

Year 3 (Module Count 12)

Year 4 (Module Count 357)

Subject

- AR2025 Archaeology [Subject]
- CL2025 Celtic Civilisation [Subject]
- CS2010 Children Studies [Subject]
- CC2025 Classics [Subject]
- FR2025 French [Subject]
- NG2025 Gaelige [Subject]
- GR2025 German [Subject]
- HI2025 History [Subject]
- ICT2025 Information Technology [Subject]
- IS2025 Irish Studies (Literature and Music) [Subject]
- IT2025 Italian [Subject]
- LW2025 Law in Arts [Subject]
- LN2025 Léann na Aistriúcháin [Subject]
- LM2025 Léann na Cumarsáide [Subject]
- HM2025 Mathematical Studies [Subject]
- MA2025 Mathematics [Subject]
- PH2025 Philosophy [Subject]
- PS2025 Psychological Studies [Subject]
- SP2025 Sociological And Political Studies [Subject]
- SH2025 Spanish [Subject]**
- TI2025 Tíreolaíocht [Subject]

How to delete a module from a Subject

To delete a module from within a subject, open the subject by clicking on the + sign to the left of the subject code, to expand the data.

On the right hand side of the screen you will see a small x under the heading Del x.

Click on this Del x to delete the module from the subject and instance.

Module Id	Module Code	Module Title	Sem	INFO	Type	ECTS Credits	Requisites	Subject	Up	Down	Del
42565	SP219	SP219 Political Sociology (Approved)	1	👁	OPTIONAL	5	+	×		▼	×
14695	SP3103	SP3103 European Union: Political Theory and Pol. Economy (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×
42584	SP3138	SP3138 Advocacy, Diversity and Equality (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×
14758	SP404	SP404 Development And Change (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×
40680	SP406	SP406 Principles Of Political Theory (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×
14896	SP493	SP493 Environmentalism (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×
42580	SPL314	SPL314 Theories of Nationalism (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×
15318	SPL315.1	SPL315.1 Smart & Liveable Cities and Suburbs (Approved)	1	👁	OPTIONAL	5	+	×	▲	▼	×

How to Add / Update Course Instance Credits and Tolerance

- Click on Modules Tab
- Click on Year of Course – This update should be made for each year of course
- Click on Course Instance Credits – Edit option
- Add Course Instance Credits 60 (-60) as below

▶ Year 1 (Module Count 80)

▼ Year 2 (Module Count 267)

Course Instance Credits 60 (-60) Edit

Subjects

Subject

▼ Year 2 (Module Count 267)

Course Instance Credits + 0 - 60 × ✓

Subjects

How to Add / Update Subject ECTS Credits

- Click on Modules Tab
- Click on Year of Course
- Click on Subject ECTS Credits
- Add / Update Subject ECTS Credits – 25 (-25) or 30 (-30) depending on Course instance

Subject: SP2025 Sociological And Political Studies [Subject]	OPTIONAL	25 (-25)		
Subject: SH2025 Spanish [Subject]	OPTIONAL	0		

Subject: SP2025 Sociological And Political Studies [Subject]	OPTIONAL	25 (-25)		
Subject: SH2025 Spanish [Subject]	OPTIONAL	25 - 25		

How to Add / Update Requisites for each Subject

- Click on Modules Tab
- Click on Year of Course
- Click on Requisite Add
- Add / Update Requisites for each Subject
- Add modules to Pre-Requisites
- Enter Subject Code | Search | Click on Subject | Add Modules

Year 2 (Module Count 267)

Course Instance Credits 60 (-60) Edit

Subjects

Subject	Type	ECTS Credits	Requisites	Del
Subject: SH2025 Spanish [Subject]	OPTIONAL	25 (-25)		
Subject: TI2025 Tíreolaíocht [Subject]	OPTIONAL	25 (-25)		

Link Module Requisites

Subject - SH2025: Spanish

Add modules to Co-Requisites..

Add modules to Pre-Requisites..

Add modules to Exclusion Requisites..

Select Modules:

Requisite

Choice

Search Modules

Module Title

Module Level

ISCED

ECTS Credits

Status

Module Id

Module Code

Valid From

Search

SH150 Spanish (Advanced) [Subject]

Cancel

Add Modules

Year 1 – Check List

- Add Subjects
- Add Modules
- Add / Update Course Instance Credits 60 (-60)
- Add / Update Subject ECTS Credits which are equal to 15 ECTS in Year 1
- Tolerance - In Year 1 there is no requirement to enter a minus Tolerance at Subject level
- Subject Pre-Requisites - In Year 1 there is no requirement to enter Pre-Requisites at Subject level.

Akari Curriculum Home Modules Subjects Course Streams Courses Reports Settings

Save Course Stream

Main Stream Outcomes Course Instance Modules PO Delivery Status Log Final

Modules

Assign modules to semesters in this section

Year 1 (Module Count 80)

Course Instance Credits 60 (-60) Edit

Subjects

Subject	Type	ECTS Credits	Requisites	Del
Subject: AR100 Archaeology (Subject)	OPTIONAL	15	+	✕
Subject: CL100 Celtic Civilisation (Subject)	OPTIONAL	15	+	✕
Subject: CS110 Children's Studies (Subject)	CORE	15		✕
Subject: CCS100 Classics (Subject)	OPTIONAL	15	+	✕
Subject: FR100 French (Subject)	OPTIONAL	15	+	✕
Subject: NG100 Gaeilge (Subject)	OPTIONAL	15	+	✕
Subject: TI120 Geography/Tíreolaíocht (Subject)	OPTIONAL	15	+	✕

Year 2 – Check List

- Add Subjects
- Add Modules
- Add / Update Course Instance Credits and Tolerance **60 (-60)**
- Add / Update Subject ECTS Credits **25 (-25)** or 30 (-30) depending on Course instance
- Add / Update Subject Pre-Requisites for each Subject

Main Stream Outcomes Course Instance Modules PO Delivery Status Log Final

Modules

Assign modules to semesters in this section

Year 1 (Module Count 80)

Year 2 (Module Count 276)

Course Instance Credits 60 (-60) Edit

Subjects

Subject	Type	ECTS Credits	Requisites	Del
Subject: AR2025 Archaeology (Subject)	OPTIONAL	25 (-25)		
Subject: CL2025 Celtic Civilisation (Subject)	OPTIONAL	25 (-25)		
Subject: CSS2010 Children Studies (Subject)	CORE	10		
Subject: CC2025 Classics (Subject)	OPTIONAL	25 (-25)		
Subject: FR2025 French (Subject)	OPTIONAL	25 (-25)		
Subject: NG2025 Gaeilge (Subject)	OPTIONAL	25 (-25)		
Subject: GR2025 German (Subject)	OPTIONAL	25 (-25)		
Subject: HI2025 History (Subject)	OPTIONAL	25 (-25)		
Subject: CT2025 Information Technology (Subject)	OPTIONAL	25 (-25)		

Each Subject in Year two should have a Pre-Requisite entered against it.

In this example Subject AR2025 has a Pre-Requisite AR100 which is the Archaeology subject code in Year 1

Link Module Requisites ✕

Subject - AR2025: Archaeology

Add modules to Co-Requisites..

Pre-Requisites

Choice 1 : 1

Requisite Type	Choice	Module Title	Valid From	Del
<input type="button" value="Edit"/>	<input type="button" value="Edit"/>	AR100 (id:231) - Archaeology (Subject)	Loading	

Add modules to Pre-Requisites..

Add modules to Exclusion Requisites..

Year 3 – Check List - Connect Programmes only

- There are no Subjects In Year 3 of the Connect Programmes
- Add Modules
- Add / Update Course Instance Credits 60 (-60)
- Tolerance - In Year 3 of Connect Programmes there is no requirement to enter a minus Tolerance at subject level as there are no Subjects
- Subject Pre-Requisites - In Year 3 there is no requirement to enter Pre-Requisites at Subject level as there are no Subjects

▼ Year 3 (Module Count 12)

Course Instance Credits 60 (-60) edit

Semester 1
Add Elective Regulation

Module Id	Module Code	Module Title	INFO	Type	ECTS Credits	Requisites	Up	Down	Del
35482	CN3102	CN3102 Children's Studies Abroad (Sem 1) (Approved)		OPTIONAL	30				
2357	CSS301	CSS301 Designing Play - How to create & deliver a workshop in creativity for Children (Approved)		OPTIONAL	10				
2358	CSS302	CSS302 Children and Health (Approved)		OPTIONAL	10				
35274	CN3103	CN3103 Children's Studies Placement (Sem 1) (Approved)		OPTIONAL	30				
37347	DT3107	DT3107 Theatre for Children and Young People (Approved)		OPTIONAL	10				
36518	CSS300	CSS300 Connecting Research, Policy & Practice in Children's Services (Approved)		OPTIONAL	10				
36523	PS338	PS338 Theories of Personality (Approved)		OPTIONAL	5				
38018	CSS304	CSS304 Children's Rights (Approved)		OPTIONAL	10				

Semester 2
Add Elective Regulation

Module Id	Module Code	Module Title	INFO	Type	ECTS Credits	Requisites	Up	Down	Del
2362	CSS306	CSS306 Children's Studies Abroad (Approved)		OPTIONAL	30				
2363	CSS307	CSS307 Children's Studies Abroad (Year Long) (Approved)		OPTIONAL	60				
2365	CSS309	CSS309 Children's Studies Placement (Approved)		OPTIONAL	30				
37737	PS320	PS320 Memory & Cognition (Approved)		OPTIONAL	5				

Year 3 (BA General) and Year 4 (Connects) – Check List

- Add Subjects
- Add Modules
- Add / Update Course Instance Credits and Tolerance - 60 (-60)
- Add / Update Subject ECTS Credits – 25 (-25) or 30 (-30) depending on Course instance
- Add / Update Requisites for each Subject

Subject	Type	ECTS Credits	Requisites	Del
Subject: AR3030 Archaeology (Subject)	OPTIONAL	30 (-30)		
Subject: CL3030 Celtic Civilisation (Subject)	OPTIONAL	30 (-30)		
Subject: CC3030 Classics (Subject)	OPTIONAL	30 (-30)		
Subject: FR3030 French (Subject)	OPTIONAL	30 (-30)		
Subject: NG3030 Gaelige (Cursa A) (Subject)	OPTIONAL	30 (-30)		
Subject: GR3030 German (Subject)	OPTIONAL	30 (-30)		
Subject: HI3030 History (Subject)	OPTIONAL	30 (-30)		
Subject: CT3030 Information Technology (Subject)	OPTIONAL	30 (-30)		

Each Subject in Year 4 or Year 3 (BA General) should have a pre-requisite entered against it

In this example Subject AR3030 has a pre-requisite AR2025 which was the Year 2 subject Code

Link Module Requisites

Subject - AR3030: Archaeology

Add modules to Co-Requisites..

Pre-Requisites

Choice 1 :1

Requisite Type	Choice	Module Title	Valid From	Del
		AR2025 (id:262) - Archaeology (Subject)	Sep 2014	

Add modules to Pre-Requisites..

Add modules to Exclusion Requisites..

[close](#)