



Step-by-Step Visa Application Guide: Brazil (VITEM IV)

The information below is correct as of March 2025. For the most up-to-date information, please visit the [Embassy of Brazil in Ireland](#).

1. Understanding the Student Visa (VITEM IV)

- The **VITEM IV visa** is required for studying in Brazil.
 - You **cannot** study in Brazil using a tourist visa or any other visa type.
 - Students should apply as soon as they receive an acceptance letter from their host university (e.g., FGV Rio).
 - Visa processing times may vary, so applying early is strongly recommended.
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2. Required Documents for the Visa Application

Prepare the following documents before applying:

Valid Passport: Must be valid for at least six months beyond your stay.

Passport-sized Photograph: Recent, white background. [Here are examples](#).

Acceptance Letter from FGV Rio: Must be official and signed.

Proof of Financial Support: Bank statements, sponsorship letter, or scholarship confirmation.

Proof of Accommodation in Brazil: Hotel booking or signed lease agreement.

Criminal Background Check:

- Issued by your home country's authorities and legalised/apostilled.
- In Ireland, this can be obtained at any Garda station and is valid for up to three months from the date of issue.
- If you have lived in multiple countries in the last 12 months, you must provide a police check from each country, which must be legalised (apostilled) and translated (if necessary).

Visa Fee Payment Receipt: Amount and payment method may vary by consulate.



3. How to Apply for the VITEM IV Visa

Step 1: Complete the Online Application

- Fill out the online visa application form by pressing 'Start Application' at the end of [this page](#).
- Upload all required documents.

Step 2: Gather All Required Documents

- Ensure all documents are correctly completed and notarised/apostilled if needed.

Step 3: Submit the Application and Await Confirmation

- After submission, wait for a confirmation email indicating that your documents have been reviewed and validated.
- Print and sign the Visa Request Form Receipt (RER).
- Fill out the [request form](#) and wait for the consular sector's reply.

Step 4: Send Your Documents

- In Ireland: The Brazilian Embassy in Ireland only accepts visa applications sent by post. Applicants must send all original required documents by post, including a self-addressed stamped envelope (size A4, €9.75 stamp - registered post) for document returns. For queries, contact visa.dublin@itamaraty.gov.br
- **In Other Countries:** If in-person submission is required:
 - Bring all required original documents to the consulate.
 - Provide biometric data (fingerprints and photo) if required.
 - Pay the visa fee (if not paid online) and keep the receipt for reference.

Step 5: Wait for Visa Processing

- Processing times vary but generally take 3-6 weeks.
- Some consulates allow students to track their application status online.
- While some sources suggest processing times of 7-10 working days, applying well in advance is recommended to avoid delays.

Step 6: Collect Your Visa & Check Details

- Once approved, your passport will be returned by post (for Ireland applicants) with the VITEM IV visa stamped inside.



- If collecting in person, verify that all details (e.g., name, visa duration) are correct before leaving the consulate.
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4. Preparing for Arrival in Brazil

Check Entry Requirements: Ensure your passport has at least two blank pages for entry/exit stamps.

Book Flights Only After Visa Approval: Some airlines may require proof of a valid visa at check-in.

Print Important Documents: Keep copies of your visa, acceptance letter, and accommodation details.

Register with Federal Police: Upon arrival, students must register with the Federal Police within 90 days to obtain a Registro Nacional Migratório (RNM) (National Migration Registry).

5. Post-Arrival Steps in Brazil

- **Register with the Federal Police (PF)** within 90 days of arrival.
 - **Obtain a Student ID** from FGV Rio for university access.
 - **Set up a Brazilian bank account** (if required for scholarship payments or personal finances).
 - **Purchase health insurance** (if not already covered by a global policy).
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Visa Application Checklist

Receive an **Acceptance Letter** from FGV Rio

Complete the **Visa Application Form** online

Gather all **Required Documents**

Submit documents by post (for Ireland applicants)

Pay the **Visa Fee** and obtain a receipt

Wait for Visa Processing (3-6 weeks)

Collect Your Visa and check details before departure

Prepare for **Entry & Federal Police Registration** in Brazil

For more details, visit the [Brazilian Embassy website](#).

If you have questions, please contact tara.flanagan@universityofgalway.ie.