

**Graduate Research Committee**

**Recommendation Report to College – GS050 Form**

**To be completed by the GRC after the review meeting with research (PhD, MD and Research Masters) students and submitted to the relevant College office, as described in** [**section 5.8.3 of QA245**](https://www.universityofgalway.ie/media/graduatestudies/files/university_guidelines_for_research_degree_programmes.pdf)

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| **Student Details** |
| **Student Name**  |  | **Student ID Number** |  |
| **Research discipline/subject area and code (0 ECTS)** |  | **Period covered by report** |  |
| **Programme Type** | PhD | MD | Masters |  | **Year of programme** |  | **Full or Part time** |  |
| **Primary Supervisor** | Required | **GRC member 1 (Chair)** | Required |
| **Co-Supervisor**  |  | **GRC member 2** | Required |
| **Co-Supervisor** |  | **GRC member 3** | Required |
| **Co-Supervisor**  |  |  |  |
| **Co-Supervisor** |  |  |  |
| **Personal Development Plan completed** | **YES / NO** | **Research Integrity Training completed** | **YES / NO** |
| **Is this GRC meeting a ‘Mini-viva’? (if applicable)** | **YES / NO** | **Proposed date of ‘mini-viva’ if it is NOT this GRC meeting (if applicable)** | **Date** |

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| **For students on Structured Research Programmes** |
| Enter here those structured modules the student has **successfully completed this academic year / is undergoing this academic year** (If it is a supervisor assessed [GS module](https://www.universityofgalway.ie/graduate-studies/currentstudents/gsmodules/gsmodules/) then please indicate the mark for this module (PASS/FAIL is sufficient). Relevant assessment materials must be retained by supervisors for the record. * If the module is assessed by the module coordinator (not the supervisor) marks will be uploaded to Canvas by the coordinator and you **do not** need to enter marks below.

If you have any queries regarding module information entry, please contact your Discipline/School/College Administrator. You **MUST** input **supervisor assessed** marks below. |
| **Module Code** | **Module Title** | **Module Coordinator Name** | **Supervisor Assessed****MARK**  | **ECTS** |
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| **ADD FURTHER ROWS AS REQUIRED** |  |  |  |  |

 **Credit Awarded in prior years**

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| **Year** | **Module Code** | **Module Title** | **ECTS** |
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| **ADD FURTHER ROWS AS REQUIRED** |  |  |  |

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| **Student and Supervisor Reports** |
| **Student report & meeting (GS030 Student Report)** | GS030 has been received and reviewed by all three GRC members*Select one option below**YES / NO* |
| **Supervisor(s) report****(GS040 Supervisor Report)** | GS040 has been received and reviewed by all three GRC members*Select one option below**YES / NO* |
| **Additional comments relating to the GS030, GS040 and GRC Meeting (or ‘mini-viva’ if replacing a GRC meeting)** |  |

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| **Full-time PhD/MD students in years 3, 4 and later (part-time students in years 4, 5, 6 and later) and all full-time Research Masters students in all years (part-time students in years 2 and later)** |
| **Is the student on track to complete on time?** |  |
| **Has the student a realistic and achievable completion plan?** |  |
| **When does the GRC expect the student to submit their thesis?** |  |
| **Has the student completed the required number of structured module credits for award of a Structured degree?** |  |

**GRC Recommendation on Student Progression**

The ‘**GRC Recommendation on Student Progression’** will direct the Postgraduate Student Exam board as to whether the student will **progress to the next Academic year or not**. In cases where student engagement, progress and/or commitment are found to be wanting, formal notice of this through a recommendation of ‘Continue but further review necessary’ is provided by the GRC. The student will be given an opportunity to re-submit an updated report (based

on recommendations by the GRC) and re-present for a further GRC meeting (date to be specified in the table below). The GRC may, following this further review, recommend ‘continue’ **or**

• Transfer to another Programme (Indicate which Programme)

• Discontinue research degree programme

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|  | **Recommendation**(Please select One option only) |
| Continue with PhD/MD/Research Masters |  |
| Continue with PhD/MD/Research Masters but further review necessary: DATE OF FURTHER REVIEW |  |
| Transfer to Another Programme(*Indicate Programme in space below*)*[Programme Name]* |  |
| Discontinue research degree programme |  |
| Student has discontinued studies |  |
| Thesis has been submitted for examination (GRC member has signed the EOG 020 or EOG 021 form) |  |

If **Transfer to Another Programme** or **Discontinue Research Degree Programme** is selected, GRC chair or nominee must inform, by email, the College office.

Once either of these decisions is approved by the GRC and College office informed, notification of either of these outcomes is sent by College to the student, the primary supervisor, Head of School, Academic Administration & Registration Office, the Fees Office, and Research Accounts Office (if applicable).

**Note: Research students past their time limit (i.e. currently in or beyond Year 5 of Full time or Year 7 of Part time PhD) should report QUARTERLY to their GRC**

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| **Comments on the recommendation** |
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| **Graduate Research Committee Names and Signatures**An e-signature shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. |
| **GRC meeting date** | Date |
| **GRC member 1** | NAME (BLOCK CAPITALS) / Signature | Date |
| **GRC member 2** | NAME (BLOCK CAPITALS) / Signature | Date |
| **GRC member 3** | NAME (BLOCK CAPITALS) / Signature | Date |

GS 030 and GS 040 forms and a copy of this completed form (GS 050) are to be submitted to and retained by the appropriate Discipline/School/College Administrator.