

# PNU

# PUSAN NATIONAL UNIVERISTY

## STUDENT EXCHANGE PROGRAM

### FACT SHEET

### 2023-2024



<https://international.pusan.ac.kr>  
[global@pusan.ac.kr](mailto:global@pusan.ac.kr)

Updated on **March 2024**

## PNU Student Exchange Program

### Student Exchange Program

The 'Student Exchange Program' is to provide a chance for our partnered university students to study at PNU for one or two semesters.

### Prerequisite

**Students must be enrolled in our partnered universities.**

Undergraduate students must have completed at least two semesters.

Graduate students must have completed at least one semester at his/her home university.

## Semester Information

### Academic Calendar

**Fall Semester:** September 1st – Late December

Lecture period: September 1st – Late December

Exam period:

Midterm - Late October

Finals - Late December

Semester break: Late December – next year March 1st

**Spring Semester:** March 2nd – Late June

Lecture period: March 2nd – Late June

Exam period:

Midterm - Late April

Finals - Late June

Semester break: Late June – August 31st

### Important Dates

#### Orientation Days

Fall semester: Early September

Spring semester: Early March

Students need to arrive in time for the mandatory Orientation Days.

## Nomination and Application Process

### Nomination Deadlines

**Fall semester:** April 20<sup>th</sup> of the year of study

**Spring semester:** October 20<sup>th</sup> of the previous year of study

Students must be nominated by their home university's International Office before starting the online application.

Nomination procedure:

The home university coordinator should create a new account and nominate the student on the online website below.

<https://sep.pusan.ac.kr/inbound/exchange/manager>

\* After nomination, PNU will send the application guidelines via e-mail to the nominated students.

\* Any error in the student's account information can only be revised by the home university coordinator.

### Application Deadlines

**Fall semester:** April 30<sup>th</sup> of the year of study

**Spring semester:** October 30<sup>th</sup> of the previous year of study

Application procedure:

Students should log in to the below website with their e-mail addresses and birthdate.

<https://sep.pusan.ac.kr/inbound/exchange/login>

ID: Student's e-mail address registered during the nomination.

PW: Student's birth date 8 digits (YYYYMMDD)

### Required Application Documents

\* All documents should be uploaded clearly in **JPG/JPEG/PDF** format, with file name in English.

#### A. Photo(Passport-sized: 3.5cm\*4.5cm)

#### B. Valid passport (photo page)

\* Please check the expiration date of the passport. It should be valid until you return to your home country.

\* For the application, your name should be exactly the same as it appears on your valid passport. Otherwise, your visa will be rejected due to conflicting information.

#### C. Study plan (in English)

#### D. Copy of transcript (in English)

#### E. Official bank statement (in US Dollars, You can calculate currency convert from [www.xe.com](http://www.xe.com))

- For one semester: at least **KRW 4,300,000**, - For two semesters: at least **KRW 10,700,000**

#### F. Certificate of Enrollment from home university

(If it is not a printed document, the original document must send to PNU International)

(None OECD nationality students must send the original document to PNU International)

- OECD nationality students: Certificate of enrollment

- Non-OECD nationality students extra documents needed: **Apostille\*** or Authentication issued by the Korean Embassy or Consulate in your home university country(should send original via post)

★ And extra documents needed:

1. **Apostille\*** or Authentication issued by the Korean Embassy or Consulate in your home university country

2. Chinese Nationality Students who study in China→Certification from CHSI website(学信网)

3. Chinese Nationality Students Who study outside of China→Authentication issued by the Korean Embassy or Consulate

\***Apostille Country List**

<https://www.gsccca.org/notary-and-apostilles/apostilles/hague-apostille-country-list>

### Language and GPA Requirement

**There is no minimum GPA requirement.** However, your academic performance will be taken into consideration for the screening process.

**There is no language result requirement.** However, you must be fluent in English or Korean to understand the courses.

### Educational Background (Home University)

**Current academic year:** Select the year of study at your home university at the time of application submission

**Copy of transcript:** Upload the transcripts for all your completed degrees, including the degree you are currently taking.

### Study Plan

The purpose of the study plan is to determine your acceptance to your study at PNU.

It should include motivation, subjects you have studied at your home university, and the goals to achieve as an exchange student. You do not need to describe the detailed subjects you wish to take at PNU. A study plan confirms your learning goals and helps to evaluate outcomes through the exchange program. Please write a clear and detailed description of your study plan at PNU.

When choosing the major at PNU please check the available courses from the course list taught in English(<https://onestop.pusan.ac.kr/page?menuCD=000000000000335>(select English in “Courses in foreign languages”)). Select the major that has the most courses that you plan to take. It is NOT mandatory to choose the same major as the current major. Instead, you should prove your study background is related to your application, so please state the reason why you selected it and what is your academic goal through it.

\* The ‘Study Plan Form’ is attached below.

### Financial Capacity

All exchange students must prove their financial capacity by submitting an official Bank Statement issued by a local bank. Students need to prove they have at least KRW 4,300,000 for one semester and KRW 10,700,000 for two semesters (The amount needs to be provided in US dollars).

If you are not able to issue it in English, handwrite the amount in US dollars on the original paper. Copy of your bank book is NOT allowed.

\*Can be substituted with a Scholarship Certificate.

\*Affidavit of Support: Applicable only when the official bank statement is not under the applicant’s name.

### Terms of Agreement

After submitting the online application, it is required to read the declaration and agree to the terms. PNU will screen the documents once you have agreed to the terms.

### Acceptance Result

Students will be notified via e-mail of the results.

**Fall semester:** Early June of the year of study

**Spring semester:** Early December of the previous year of study

## Other Information

### **Intensive Korean Language Program(Non-credit program)**

A program for students who want to focus on learning the Korean language in writing & reading and speaking & listening and experiencing Korean cultural activities including field trips as well.

Inquiries: [interedu@pusan.ac.kr](mailto:interedu@pusan.ac.kr)

Website: <https://lei.pusan.ac.kr/leieng/56420/subview.do>

Details : Mon~Fri 9:00~12:50/10weeks/1,400,000KRW(30% D/C is available for exchange students)

### **Please note...**

A. Submitted documents shall not be returned.

B. All notifications during the application period (including the announcement of successful candidates) shall be made via e-mail.

C. Applicants will be held accountable, with penalties assessed (to include cancellation of admission) for the following infractions: failure to submit the required documents, errors or omissions in the documents, failure to fulfill the requirements indicated in the guidelines, indistinct addresses, correspondence failures, failure of successful candidates to notify PNU International of attendance, failure to execute procedures necessary to enter the country, and failure to fulfill other requirements.

D. Any applicant who gains admission through fraud, such as forgery or alteration of the documents or translation errors of the documents, and such information is discovered while at school or after graduation, his/her admission shall be canceled and/or all academic records shall be erased even if the applicant has already graduated.

E. International students must secure medical insurance against injuries or sickness and the insurance compensation limits must be a minimum of USD 100,000. Detailed information will be provided in the pre-arrival guideline after you are successfully accepted.

F. Any issues not stipulated in the guidelines shall comply with the admissions procedures and regulations of the university. For more information, visit the PNU International website (<http://international.pusan.ac.kr>) or contact the PNU International Office at [global@pusan.ac.kr](mailto:global@pusan.ac.kr)

[Attachment 1]

## Study Plan

Name :

Home University :

*Please explain your academic goal through this student visiting program at PNU.*

**※ A study plan is not a timetable or learning agreement!**

*(Please write a clear and detailed description of your study objectives and give your reasons for wanting to pursue them at Pusan National University. And, please explain how your study plan and experiences of this visiting program can fit with your life goals.)*

[Attachment 2]

## Affidavit of Support

\* A sponsor should be the applicant's **Direct Line Family** in principle.

Applicant's Name		
Sponsor	Name/Institution	
	Relationship	
	Occupation	
	Address	
	Telephone/Mobile	

I guarantee that I will be responsible for the above-named applicant's tuition, fees, and living expenses for the duration of the whole program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (YYYY.MM.DD)

## Information Sheet

### Important Dates

#### ***Fall semester (September 1st to Late December)***

Nomination deadline: April 20th of the year of study

Application deadline: April 30th of the year of study

Dormitory check-in: TBA

Orientation: First week of September

#### ***Spring semester (March 2nd to Late June)***

Nomination deadline: October 20th of the previous year of study

Application deadline: October 30th of the previous year of study

Dormitory check-in: TBA

Orientation: First week of March

### Admission

#### **Certificate of admission (Visa document)**

Once you are admitted, PNU International Office will send you an e-mail with a copy of Certificate of Admission and Business Registration.

***Fall semester:*** will be sent in mid-June via e-mail

***Spring semester:*** will be sent in mid-December via e-mail

### Pre-arrival Guide

PNU International Student Service Team will send a pre-arrival guide to the students via e-mail.

***Fall semester:*** will be sent in mid-June via e-mail

***Spring semester:*** will be sent in mid-December via e-mail

### Visa

#### **D-2-6 Visa**

All students are responsible for applying for an exchange student visa (D-2-6) by submitting the Certificate of Admission to the Korean Consulate in their home country.

### Insurance

All exchange students MUST have overseas traveler's insurance before arriving in Korea.

All exchange students are required to register for the NHIS (National Health Insurance Service) + private insurance (PNU Group Insurance OR individually prepared insurance).

The details will be e-mailed to the students before the start of the semester.



## Dormitory

**Website:** <https://dorm.pusan.ac.kr>

**Room type:** Twin room (2 people per room), Single room (Male only)

**Facilities:**

Furnished with two beds, desks, chairs, closets, bookshelves, fire extinguisher & etc.

Shower booth and toilet in each room (Twin room)

No bedding(pillow, blanket, only mattress will be provided.)

**Amenities:**

Cafeteria, laundry room, gym, study room, convenience room & etc.

**Dorm fee (including meals):**

Twin room with private bathroom - 1,634,080KRW ~1,943,200 KRW (approx. 1,250 ~ 1,500 USD)

Single room with shared bathroom – 1,545,600 KRW ~ 2,136,960KRW (approx. 1,180 ~ 1,640 USD)

\* The above fee is per semester (16 weeks)

**Online application:** The detailed schedule and procedures of the dormitory application will be included in the *Pre-Arrival Guide*.

※ Tuberculosis test results would be required for entering the dormitory in Korea.

**Application period:**

Fall semester: first week of July

Spring semester: first week of January

**Inquiries for dormitory:** (e-mail) [jdorm@pusan.ac.kr](mailto:jdorm@pusan.ac.kr)

## Sangnam International Hall

**PNU guesthouse is available in case you arrive earlier than the dormitory check-in date**

**Website:** <https://sangnam.pusan.ac.kr>

**Room fee:** 47,000 KRW, 56,000 KRW, 70,000 KRW /per night (fee may differ)

**Reservation:** (e-mail) [sangnam@pusan.ac.kr](mailto:sangnam@pusan.ac.kr)

## Off-campus Housing

It is the student's responsibility to search for rooms or places for rent on their own if they wish to stay at off-campus housing. They are also responsible to look for rooms and make the contract with the landlord/owner.

The single rooms including kitchen and bathroom cost approximately 300,000KRW (deposit 5,000,000 KRW)

## Other

### PNU Summer School Program

PNU Summer School program provides international students with a cultural and educational experience during summer break (Late June to early August) for three to five weeks.

It consists of courses covering diverse subjects, cultural activities, and field trips.

Website for PNU Summer School: <https://international.pusan.ac.kr/international/14768/subview.do>

### PNU Buddy Program

All exchange students will be automatically paired with an enrolled student at PNU as their PNU Buddy. The PNU Buddy will provide assistance with the following: Course registration, Adaptation to PNU campus life, etc.

*\*Details will be included in the Pre-Arrival Guide.*

## Academic Information

### Workload per Semester

#### **Undergraduate**

12 credits

Max 19 credits (except for below departments with Max 21 credits)

Max 21 credits

- College of Engineering
- College of Education
- College of Nanoscience and Nanotechnology
- College of Information and Biomedical Engineering(Including School of Computer Science and Engineering)

\* (permission from department with extra documents needed) Undergraduates can take 3 credits of graduate courses per semester.

#### **Graduate**

Min. 3 credits

Max. 10 credits(12 credits when mixed with undergraduate courses)

\* Graduate School of International Studies: Min. 3 credits Max. 12 credits

※ \* (permission from department with extra documents needed) Graduate students can register up to 6 credits per year from other department graduate courses or undergraduate courses (max 6 credits combined)

[Example of possible options – only can choose one option]

a. 6 credits from other department courses

b. 6 credits from undergraduate courses

c. 3 credits from other department courses + 3 credits from undergraduate courses

\* **Graduate School of International Studies(GSIS) are not allowed to take undergraduate level courses.**

\* **All Graduate students are not allowed to take courses from Department of Global Studies(undergraduate)**

#### **Language of Instruction**

**English:** Approximately 350-360 courses taught in English are offered each semester.

<https://onestop.pusan.ac.kr/page?menuCD=000000000000335> (select English in “Courses in foreign languages”)

#### **Grading System**

##### **Hours per week:**

50-minute class per week for one semester equals one credit hour. (100 minutes or more of laboratory work per week for one semester equals one credit hour)

##### **Grading System**

A+=4.5(100~95), A0=4.0(94~90)

B+=3.5(89~85), B0=3.0(84~80)

C+=2.5(79~75), C0=2.0(74~70)

D+=1.5(69~65), D0=1.0(64~60)

P=Pass, F0=Fail, N=Non Pass, S=Satisfactory, U=Unsatisfactory

**Courses**

**Course search & syllabus**

Check the list of classes for the same semester of the previous year, please note that the offered courses are subject to be revised.

- For the student of Spring 2024 -> Check out Spring Semester 2023
- For the student of Fall 2024 -> Check out Fall Semester 2023

Please read the PNU course registration guide carefully before checking the course list.

Basically, students are allowed to take courses across the faculties – however, please be aware that students who wish to take a course out of their department should go through an additional process. Details you can find in the course registration guideline attached.

Course list (the finalized list will be updated in August(fall semester) and February(spring semester)  
<https://onestop.pusan.ac.kr/page?menuCD=000000000000335>

Course list (taught in English)

<https://onestop.pusan.ac.kr/page?menuCD=000000000000335> (select English in “Courses in foreign languages”)

**Korean Language & Korean Culture Course List**

Target	Course Name	Credits	Capacity	Time
Undergraduate Students	Beginner’s Korean(I)	3	20	3 hours
	Beginner’s Korean(II)	3	20	
	Intermediate Korean(I)	3	20	
	Intermediate Korean(II)	3	20	
	Learning Korean in Drama	3	20	
	Learning Korean in Songs	3	20	
	Learning Korean in Current Events	3	20	
	Understanding Korean Culture(I)	3	20	
	Understanding Korean Culture(II)	3	20	
Graduate Students	Basic Korean(I)	0	10	
	Basic Korean(II)	0	10	
	Intermediate Korean(I)	0	10	
	Intermediate Korean(II)	0	10	
	Advanced Korean	0	10	

**NOTE**

1. No replacement test is required to register. Please check the syllabus to estimate the level.
2. Officially, **students are not allowed to add the course from other curricula** through the website **during the course registration period**, which means before the semester starts. **After getting permission from department with extra documents, the office will do the course registration for you.**
3. **It is on a first-come, first-served basis to register for courses, it’s absolutely not possible to open any additional seats.**
4. The above list is not a confirmed subject list. It can change depending on the PNU situation every semester. It is highly recommended that all students search & select the courses to take in advance before starting the course registration period.

**Special Programs**

**Department of Global Studies (undergraduate program)**

The Department of Global Studies (DGS) offers a challenging, interdisciplinary curriculum taught entirely in English and almost exclusively by native English speakers. Included in the curriculum

are courses in law, international relations, history, economics, political science, human rights, culture, business, art, regional studies, and religion.

(Website): <https://pnudgs.com/>

(Course list) : [https://pnudgs.com/page/03\\_02.php](https://pnudgs.com/page/03_02.php)

### **Korean and East Asian Studies (undergraduate program)**

KEASP is a unique and regional program offered by the Department of Global Studies (DGS) established in 2014. It provides international students with a diverse education in the cultural, social, political, economic, trade, business, and security issues shaping the Asia-Pacific region.

(Website): <https://pnudgs.com/>

(Course list) : [https://pnudgs.com/page/03\\_02.php](https://pnudgs.com/page/03_02.php)

## **Units of Selection**

### **Colleges and Departments**

※ Some of the departments may not have (enough) courses taught in English.

Check the list of classes for the same semester of the previous year, and check the available courses from the course list taught in English.

Please read the PNU course registration guide carefully before checking the course list.

- Course list: <https://onestop.pusan.ac.kr/page?menuCD=000000000000335>

- Courses in English: <https://onestop.pusan.ac.kr/page?menuCD=000000000000335> (First change the website language to English and select English in “Courses in foreign languages”)

※ Students can take courses in any language. However, they should be responsible for taking the courses, exams, and assignments. Please keep in mind the courses conducted in Korean will be 100% Korean and the exams as well.

※ Dept. NOT open to Exchange students: Dentistry, Medicine, Korean Medicine, Nursing, Law

### **Course Catalog**

(Language of Instruction: The number of courses offered in English is constantly increasing. However, not all the courses not taught in English. Students are advised to check the language of instruction for the desired courses in advance.)

### **College of Humanities**

Department of Korean Language and Literature  
Department of Chinese Language and Literature  
Department of Japanese Language and Literature  
Department of English Language and Literature  
Department of French Language and Literature  
Department of German Language and Literature  
Department of Russian Language and Literature  
Department of Korean Literature in Chinese Characters  
Department of Language and Information  
Department of History

Department of Philosophy  
Department of Archaeology  
Department of Korean Language Education as a Foreign Language

### **College of Social Sciences**

Department of Public Administration  
Department of Political Science and Diplomacy  
Department of Social Welfare  
Department of Sociology  
Department of Psychology  
Department of Library  
Archive and Information Studies  
Department of Media & Communication

### **College of Economics & International Trade**

Department of International Trade  
Department of Economics  
Department of Tourism and Convention

### **Department of Global Studies (100% of courses are taught in English)**

Department of Public Policy & Management

### **College of Natural Sciences**

Department of Mathematics  
Department of Statistics  
Department of Physics  
Department of Chemistry  
Department of Biological Sciences  
Department of Microbiology  
Department of Molecular Biology  
Department of Geological Sciences  
Department of Atmospheric Environmental Sciences  
Department of Oceanography

### **College of Engineering**

School of Mechanical Engineering  
Department of Polymer Science and Engineering  
Department of Organic Material Science and Engineering  
School of Chemical Bimolecular Engineering & Environmental Engineering  
: Chemical and Bimolecular Engineering Major, Environmental Engineering Major  
School of Materials Science and Engineering  
Department of Electronics Engineering  
Department of Electrical Engineering  
School of Urban, Architecture, and Civil Engineering  
: Architectural Engineering Major, Architecture Major, Urban Engineering Major,  
Civil Engineering Major  
Department of Aerospace Engineering  
Department of Industrial Engineering  
Department of Naval Architecture and Ocean Engineering

**College of Information and Bio Medical Engineering**  
School of Computer Science and Engineering

**College of Education**

Korean Language Education  
English Language Education  
German Language Education  
French Language Education

**School of Business**

Department of Business Administration

**College of Human Ecology**

Department of Child Development and Family Studies.  
Department of Clothing and Textiles  
Department of Food Science and Nutrition  
Department of Interior and Environmental Design  
Department of Sports Science

**College of Nanoscience and Technology**

Department of Nanoenergy Engineering  
Department of Nanomechatronics Engineering  
Department of Optics and Mechatronics Engineering

**College of Arts**

Department of Music  
: Vocal Music, Piano, Composition  
Department of Fine Arts  
: Carving & Modeling, Korean Painting, Western Painting  
Department of Plastic Arts  
: Wooden Furniture Painting, Ceramics, Textiles & Metal  
Department of Korean Music  
: String·Vocal, Wind·Percussion, Theory·Composition  
Department of Dance  
: Korean Dance, Ballet, Modern Dance  
Department of Design  
: Visual Design, Animation, Design & Technology  
Department of Art Culture and Image

**Graduate School of International Studies(Most of the courses are taught in English)**

International Logistics & Port Management  
International and Area Studies  
International Trade  
Korean Studies

## Contact Information

### PNU International Office Contact Information

#### Mailing address

Pusan National University, PNU International  
1F, 92 Geumgang-ro, 279 Beon-gil, Geumjeong-gu,  
Busan, Republic of Korea (postal code: 46287)

#### Website:

<https://International.pusan.ac.kr>

Inquiry	Staff Name	Contact Information
Inbound Program (Exchange/Visiting)	Mr. Sooho KIM	E-mail: <a href="mailto:global@pusan.ac.kr">global@pusan.ac.kr</a> Tel : +82-51-510-1873
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Europe, Africa Universities	Ms. Youyoung PARK	E-mail : <a href="mailto:abroad@pusan.ac.kr">abroad@pusan.ac.kr</a> Tel : +82-51-510-3651
Asia Universities	Ms. Haneul Jeong	E-mail: <a href="mailto:exchange@pusan.ac.kr">exchange@pusan.ac.kr</a> Tel : +82-51-510-3623
Course Registration Buddy Program	Ms. Jinju LEE	E-mail: <a href="mailto:foreign@pusan.ac.kr">foreign@pusan.ac.kr</a> Tel : +82-51-510-3839
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Dormitory	Ms. Eunjung CHOI	E-mail: <a href="mailto:idorm@pusan.ac.kr">idorm@pusan.ac.kr</a> Tel : +82-51-510-3881
Insurance	Ms. Jungsun OH	E-mail: <a href="mailto:insurance@pusan.ac.kr">insurance@pusan.ac.kr</a> Tel : +82-51-510-3882

## Living Cost in Busan

Cost		Approximate Cost (KRW)	Remarks
School	Room and Board	1,746,800	Dormitory fee with 3 meals a day
	Books and Supplies	200,000	Differs depending on the departments
Transportation	Subway	1,400~1,600	
	Bus	1,300~2,200	
	Taxi	4,800	Basic fare: up to 2km
Food	Campus Cafeteria	4,000	Included in the dorm fee if you stay in the dormitory
	Restaurants	8,000~	Bibimbap(Korean rice with mixed vegetables): 8,000~10,000 Fried chicken: 16,000(for two) Pasta: 10,000~13,000 Pizza: 10,000~25,000(for two) Chinese fried pork: 12,000~17,000 Indian Tandoori chicken: 10,000~20,000 Japanese noodles: about 7,000~10,000 Fried rice with seafood: 7,000~8,000 Coffee to go: 2,000~3,000
Communication	Wifi	Free on Campus	
	USIM card (Pre-paid)	12,000~ (1 month)	Call 50min, Text unlimited, Data 250MB
		45,000~ (1 month)	Call 100min, Text 100, Data 10G

## Transportation: How to get to PNU

From	Subway	Taxi
<b>Busan/Gimhae International Airport</b>	Take the Gimhae Light Rail towards Gangseo-Gu Office and get off at Daejeo station. Transfer to subway line #3 towards Suyeong and get off at Yeonsan station. Transfer to subway line #1 (towards Nopo) and get off at the Pusan Nat'l Univ. station. It takes about an hour, and the subway fare is about 2,000 won.	If you take a taxi from Gimhae International Airport to the PNU Busan campus, it will take about 40 minutes (21km) and will cost about 25,000 won.
<b>Busan Train Station</b>	If you arrive in Busan using the railway, walk towards Busan Station Square and take subway line #1 towards Nopo. Get off at the Pusan Nat'l Univ. station. The subway ride takes about half an hour and will add about a 10-15 minute walk up to the front gate. The subway fare is 1,600 won.	Taking a taxi to PNU will take about 30 minutes (22km) and costs about 18,000 won.